

## KEY INFORMATION DOCUMENT

This document sets out key information about your relationship with us, included details about pay, holiday entitlement and other benefits.

For more information email: [complexcare@bluestonesmedicalcomplexcare.co.uk](mailto:complexcare@bluestonesmedicalcomplexcare.co.uk)

## GENERAL INFORMATION

Your name	
Name of employment business	BLUESTONES MEDICAL COMPLEX CARE LIMITED
Your employer (if different from the employment business)	
Type of contract you will be engaged under	Contract for Services
Who will be responsible for paying you (if different from your employer)	
How often you will be paid	Weekly
Expected or minimum rate of pay	<ul style="list-style-type: none"> <li>• £11.44ph (National Living Wage 21 and over)</li> <li>• £8.60ph (18 to20)</li> <li>• Holiday pay @ 12.07%</li> <li>• Any bonus / commission</li> </ul>
Deductions from your pay required by law	<ul style="list-style-type: none"> <li>• PAYE Income Tax</li> <li>• Employer's National Insurance</li> <li>• Student Loan</li> <li>• Any DEO / AOE (contractor dependent)</li> </ul>
Any other deductions or costs from your pay (to include amounts of how they are calculated)	<ul style="list-style-type: none"> <li>• Pension</li> </ul>
Any fees for goods or services	
Holiday entitlement and pay	28 days per calendar year (including Bank Holidays) – based on fulltime equivalent
Additional benefits	

## EXAMPLE PAY

Example rate of pay	£11.50 per hour, working 37.5 hours per week = £431.25 per week
Deductions from your wage required by law. This figure illustration is based on current HMRC guidelines and a 1250L personal tax code	<b>Employee's National Insurance:</b> £15.14 per week <b>PAYE Income tax:</b> £38.17 per week <b>Student loan (Plan 2) / PGL:</b> £0 per week
Any other deductions or costs from your wage	<b>Employee pension:</b> £15.56
Any fees for good or services	
Example net take home pay	£ 362.38 per week